

earinghouse Publications List

Copyright Information

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Ordering Information

Publication Number	Publication Title and Description	Publication Price
1	The Americans with Disabilities Act: Questions and Answer © May 1995	Out of print
	This publication is no longer available from POST, see Notice of Publication Removal (doc) for details.	
	Annual Report 1998 : "The Cop on the Beat"	
	Audio/Visual Training Materials, Guidelines for Reviewing	
3	Background Investigation Courses © September 2001	\$11.00
	Most recent ADA considerations; areas of inquiry; curricula: core, update and command staff courses; legal aspects; process overview; sample forms.	
	Background Investigation Manual : Guidelines for the Investigator	
5	Basic Academy Physical Conditioning Manual © May 1996	\$9.00
	Background and overall design of program; classroom instruction; conditioning activities; essential instructor information; POST job related work sample test battery; procedures; recommended medical, routine and emergency first aid; scenarios, scoring forms.	
	Basic Course Management Guide	
	Basic Course Student Learning Domain Workbooks, Regular © Self-study documents based on the required basic training curriculum. Provides sequenced lessons, practice quizzes and learning activities.	
	Not available through POST.	
	The workbooks are available from the Department of General Services, Office of State Publishing. Please visit the POST Store for further information.	

345	Biennial Report 1999/2000 : "A Glimpse of the Past A Look to the Future" © June 2001	\$3.75
(top)	POST program and services; history of POST leadership, development and accomplishments.	
	Catalog of Certified Courses	
19	California Entry-Level Law Enforcement Officer Job Analysis Feedback Report : Agency : Example P.D. © 1979	\$15.70
	Background and organizational information; behavioral information; incident information; job analysis and job-relatedness; references; task information; vehicle and equipment usage.	
42	California Law Enforcement Officers Killed and Assaulted in the Line of Duty : 1995 - 1999 Report © November 2001	\$7.40
	Executive summary; felonious killing study: incident information, victim peace officer information, suspect information, equipment issues: firearms, other equipment issues, tactical issues; officer safety guidelines: general, patrol, high risk calls/special operations, ambush and off-duty incident guidelines; peace officer assaults statistics: California Department of Justice Program, assault data, assault data final comments; accidental deaths statistics: incident information, victim peace officer profiles, types of accidental deaths: incident summaries: felonious incident summaries, accidental death incident summaries.	
75	California Law Enforcement Training in the 1990's : A Vision of Excellence (Assembly Concurrent Resolution 58 Study Committee Report to the California Legislature) © January 1991	\$5.40
	A report to the California Legislature on "improving law enforcement service by increasing training effectiveness."	
	Also available online at: http://libcat.post.ca.gov/dbtw-wpd/documents/POST/vision.pdf	
72	California Law Enforcement Vehicle Pursuit Guidelines Penal Code Section 13519.8 © December 1995	\$3.10
	Air support, appendices, capture of suspect(s), communications, driving tactics, inter-jurisdictional considerations, procedures, reporting and post-pursuit analysis, responsibility of primary and secondary units, speed limits, supervisory responsibilities, termination of pursuit, training specifications, when to initiate a pursuit.	
73	California Law Enforcement Vehicle Pursuit Guidelines Training Syllabus Penal Code Section 13519.8 © March 1996	\$3.30
	Air support, appendices, capture of suspect(s), communications, driving tactics, inter-jurisdictional considerations, procedures, reporting and post-pursuit analysis, responsibility of primary and secondary units, speed limits, supervisory responsibilities, termination of pursuit, training specifications, when to initiate a pursuit.	

	Child Physical Abuse and Neglect. Child Sexual Abuse and Exploitation, Guidelines for the Investigation of	
149	Communications Training Officer Management Guide © October 1997	\$1.90
	CTO critical task book, CTO role, program manager role, selection, supervisor role, training guide; evaluation: CTO performance, program, trainee; program administration: guidelines, presentation, organizational structure.	
150	Communications Training Officer Program : Dispatcher Critical Task Book © October 1997	\$7.30
	9-1-1; administrative orientation; agency forms; CAD equipment, keyboard functions, incident format; common referrals; difficult calls; data base systems; equipment; fire calls; geography; local government calls; mutual aid; non-dispatched; public relations; related agencies; service calls; TDD operation; telephone skills; transferring calls.	
148	Communications Training Officer Training Guide © October 1997	\$2.80
	Duties and responsibilities, evaluation process and forms; instructional process; remediation process and forms; standard performance guidelines.	
(top)	Course Catalog	
74	CPTN Video Catalog © December 2002	\$8.40
	800 videos reviewed or produced by POST, past broadcast listings, program listing topics.	
	PDF version_	
157	Crowd Management and Civil Disobedience Guidelines © March 2003	
	Law enforcement objectives, Incident Command System (ICS) and Standardized Emergency Management Systems (SEMS), principles of crowd management, stakeholder involvement, management and supervisory responsibilities, crowd behavior, tactical fundamentals, dispersal orders, use of force: force options, use of nonlethal chemical agents, mass arrest and booking, criminal investigation, incident documentation, training for managing crowds and civil disobedience, information guide, terms and definitions, applicable statutes, applicable case law.	
	Only available online at: http://www.post.ca.gov/PREFACE%20and%20Guidelines%20for%20WEB_032103.pdf	
	Cultural Awareness Training Programs, Guidelines for Law Enforcement's Design of_	

163	Driver Simulator Training Development Guidelines © March 1999	\$5.30
	Appendices: contacts, forms, policies and agreements, sample lesson plans; feasibility; governance and management; instructor selection and development; POST certification; program costs and financing; program evaluation; site considerations; training environment and formats.	
14	Employment Data for California Law Enforcement © 2000	
	Basic academy addresses; California law enforcement agency addresses; employment data statistics: distribution of personnel by agency type, police and sheriff department personnel (sworn and non-sworn), agency peace officer personnel by county; entry-level law enforcement requirements for departments in the POST program: California State agencies, California State college and university police, community college police, district attorneys, marshals, police, sheriff, University of California police; employment waiver and certificate information.	
	Only available online.	
	HTML version	
	Entry-Level Dispatcher Selection Test Battery : User's Manual	
	Entry-Level District Attorney's Inspector/Investigator Position. Job Analysis of the Standards Research Project. Technical Report 6	
	Entry-Level Law Enforcement Officer Job Analysis Feedback Report. California Standards	
	Research Project. Agency: Example P.D.	
(top)	Entry-Level Marshal/Deputy Marshal Position, Job Analysis of the. Standards Research Project. Technical Report 7	
78	Entry-Level Peace Officer Package © Current Version	Free
	Basic course academy information, publication list, general information on how to become a California peace officer.	
21	Entry-Level Reading and Writing Tests for California Law Enforcement Final Report Standards Technical Report No. 4 © April 1981	\$8.60
	Criterion development, job-relatedness and validation, language usage; reading ability and measurement; reading and writing ability tests; references and appendices; research and results summary; writing ability and measurement.	
335	Entry-Level Uniformed Patrol Officer Job Analysis Task Analysis © 1998	\$14.40

	Field Training Program Guide	
36	Guidelines and Curriculum for Handling Missing Person and Runaway Cases © September 2000	\$6.00
	Authorizations, curriculum, definitions, forms, guidelines.	
339	Guidelines and Curriculum for the Voluntary Basic Course Instructor Certification Program	\$1.90
	March 2000	
	Comprehensive guidelines for basic academies interested in voluntarily participating in a program for certificating their instructional staff. Content includes: program coordinator responsibilities, student selection and enrollment guidelines, certification/re-certification processes, course curriculum and competency verification protocol.	
27	Guidelines for Law Enforcement's Design of Hate Crime Policy and Training © May 2000	\$6.70
	California civil and criminal laws pertaining to hate crimes, definition of terms, guidelines, hate crime agency resource list, material resource list, sample operations directive.	
11	Guidelines for Law Enforcement's Design of Cultural Awareness Training Programs © February 1992	\$3.40
	Appendix, guidelines, performance objectives: executive workshop and cultural awareness facilitator training.	
13	Guidelines for Law Enforcement Response to Domestic Violence © February 1996	\$4.70
	Bibliography; guidelines: felony and misdemeanor arrests, dual arrests, private person's (citizen's) arrest, reporting, restraining and protective orders, tenancy, victim assistance, seizure of firearms, officer safety; law; sample forms.	
349	Guidelines for Law Enforcement Response to Stalking Cases © February 2002	\$2.90
(top)	Law, stalker personality profile, response and investigation, victimization, California District Attorneys Association expanded course outline, minimum standards for stalking investigations training. Includes 21 guidelines.	
64	Guidelines for Law Enforcement's Response to the Sudden Death of an Infant ⊚ July 1990	\$2.50
	Appendices: definitions, emotional impact, information exchange, media resource, SIDS support organizations; performance objectives.	
	Guidelines for Reviewing Audio/Visual Training Materials	
59	Guidelines for Sexual Assault Investigation © July 1999	\$5.10
	Appendices, general investigative procedures, interview and interrogation techniques.	

62	Guidelines for Student Safety in Certified Courses © November 1990	\$10.10
	Airborne operations training; appendices: forms and checklists, glossary, model safety police; arson and explosives training; canine training; chemical agents; defensive tactics and arrest control training; diversionary tactics; driver training; equestrian training; firearms training; forensic sciences and crime scene investigation; motorcycle training; off-road vehicle training; search and rescue training; scenario training and event simulations; tactical operations training.	
8	Guidelines for the Investigation of Child Physical Abuse and Neglect, Child Sexual Abuse and Exploitation © December 1998	\$7.60
	Appendices: checklist, forms, laws, terminology, typology of offenders; child neglect, emotional abuse and deprivation; community child care facilities; domestic violence cases; general child abuse investigative procedures; interview and interrogation techniques; physical child abuse; child sexual abuse and exploitation.	
	Hate Crime Policy and Training, Guidelines for Law Enforcement's Design of	
	In-Service Physical Fitness Program : Coordinator's Manual	
	In-Service Physical Fitness Program : Officer's Manual	
17	Job Analysis of the Entry-Level District Attorney's Inspector/Investigator Position Standards Research Project Technical Report No. 6 © April 1983	\$3.10
(top)	Job analysis results; research methodology: administration, criteria and comparison of core tasks, design, development, review of questionnaire; summary and conclusions.	
20	Job Analysis of the Entry-Level Marshal/Deputy Marshal Position Technical Report No. 7 © April 1983	\$3.10
	Design, initial survey, research methodology: administration, analysis of results, comparison of deputy marshal core tasks with patrol officer core tasks development, criteria for "core" tasks; return and review of questionnaire job analysis results; summary and conclusion.	
	K-9 Team Guidelines, Voluntary_	
343	Law Enforcement Property & Evidence Management Guide © May 2001	\$9.30
	Audits and inventories; automation; disposition/purging; documentation, legal and regulatory issues; organizational considerations; property/evidence handling procedures; storage facilities;	

55	Law Enforcement Records Management Guide © 4 th Edition. September 2000	\$24.00
	Automation of records; destruction; forms control; legal references; model directives; primary report system: complaint processing, correction, distribution, filing, indexing, initial data recording, preparation, records retention; review, types of reports; retention; resource guide; secondary processes: child abuse, citations, coroner records, detention certificates, disposition of arrest records, fingerprints, firearms, registrant files, warrant processing; security of information; statistics: collection of data and reporting; system audit procedures.	
	Law Officers Killed and Assaulted in the Line of Duty, 1995-1999 Report	
	LEOKA, 1995 - 1999 Report	
35	Medical Screening Manual for California Law Enforcement ⊚ December 2001	\$19.00
	Background information; medical examination and evaluation protocols - cardiovascular system, dermatology, endocrine system, gastrointestinal, hematology, oncology, infectious diseases, musculoskeletal system, neurology, respiratory system, vision guidelines, hearing guidelines; medication-related impairment; participating medical specialists; two POST forms.	
	On-line version available (pdf)	
	Mental Illness or Developmental Disability. Police Response to People With. A Field Guide	
(top)	Missing Person and Runaway Cases, Guidelines and Curriculum for Handling	
	Officers Killed and Assaulted in the Line of Duty, California Law Enforcement. 1995 - 1999 Report	
40	Patrol Workload Measurement Manual : A Guide for Deployment of Patrol Personnel in Law Enforcement Agencies © February 1980	\$5.10
	Analysis and utilization of data: organizing and displaying workload data; appendices; data collection: basic and supplementary categories, data quality control, dispatch assignment records, patrol shift charts; workload concepts: reporting areas and beat survey considerations: report writing time, response time; un-obligated patrol time.	
30	P.C. 832 : Arrest and Firearms. Student Materials. Interactive Multimedia Course Module A - I (Arrest) © 1996	\$15.60
	Arrest and control, communications, investigations, justice system, knowing the community, law, law of evidence, professional orientation, use of force.	
31	P.C. 832: Arrest and Firearms. Student Materials. Interactive Multimedia Course Module J (Firearms) © 1996	\$4.10
	Care; cleaning and storage; firearms range qualifications; handgun familiarization, safety, shooting principles.	

41	P.C. 832 : Examination Procedures Manual © February 1999	\$6.70
	Course testing and re-qualification requirements; examination procedures; forms, notices and instruction; minimum standards for approved courses; reasonable accommodation; retest procedures.	
4	Peace Officer Background Investigation Manual : Guidelines for the Investigator © December 1995 Out of Print.	
	Revision anticipated for late 2002/early 2003. For interim resource, <u>Background Investigation</u>	
	Courses contains updated ADA considerations, areas of inquiry, legal aspects, and process	
	overview.	
44	Performance Objectives for the PC 832 Course © March 1994	\$3.40
	Course testing and re-qualification requirements; examination procedures; forms, notices and instruction; minimum standards for approved courses; reasonable accommodation; retest procedures. Includes September 1999 supplement showing strikeouts to reflect Penal Code changes.	
348	Police Response to People With Mental Illness or Developmental Disability : A Field Guide	\$5.50
	January 2002	
	Identifying persons with developmental disabilities or mental illness, verbal intervention strategies, suicide, responding to violent subjects, community resources and collaborations, incident disposition, crime victims with disabilities, two pocket-sized cards with information to assist field officer.	
46	POST Administrative Manual © May 2001	
	Introduction, law, management counseling, personnel selection and standards, POST forms, professional certificates, regulations, reimbursement, reserve officers, table of contents, training.	
(<u>top</u>)	Available online at: http://www.post.ca.gov/regulations/manual.asp	
164	POST Annual Report 1998 : "The Cop on the Beat" © April 1999	\$3.00
	POST programs and services.	
79	POST Basic Course Management Guide © May 2001	\$4.50
	Academy management guidelines, basic training support system, budgeting, instructional planning and resources, learning domain instructional system, legal issues, management of scenario and exercise testing, POST overview, regular basic course overview, test regulations.	

7	POST Catalog of Certified Courses ©	
	Brief course descriptions, course titles, presenter names, addresses and telephone numbers.	
	Available online at: http://www.post.ca.gov/catalog/intro.htm	
16	POST Entry-Level Dispatcher Selection Test Battery User's Manual © February 1996	\$4.20
	ADA considerations; appendix: example computational procedure; fairness; psychometric characteristics; references; test battery and development overview; test scoring procedures; using test scores to make employment decisions; validity.	
22	POST Field Training Program Guide © December 1997	\$12.30
	Appendices: forms, reports; evaluation and remedial training; program guide: California codes and laws, community relations/professional demeanor, control of persons/prisoners/mentally ill, department policies, investigations/evidence, officer safety, patrol procedures, patrol vehicle operations, radio communications, report writing, search and seizure, self-initiated activity, tactical communication/management resolution, traffic, use of force; program orientation: description, program elements, role of field training officers (FTOs), role of trainees.	
2	POST Guidelines for Reviewing Audio/Visual Training Materials © March 1993	\$1.30
	Audio/visual training material development, content and requirements for course certification.	
28	POST In-Service Physical Fitness Program : Coordinator's Manual © 1993	\$4.70
	Coordinator's qualifications and role fitness assessment procedures: battery, fitness test health indices, preparation of plan, scoring and record keeping; counseling; exercise; interpreting results; pre-screening; prescription; program contents; references.	
29	POST In-Service Physical Fitness Program : Officer's Manual © 1993	\$5.90
	Blood pressure, cholesterol, fitness assessment and recognition standards, injury prevention and treatment, managing body composition, nutrition, principles of conditioning, references and attachments, tobacco use, training for physical fitness, wellness and lifetime physical fitness.	
151	POST Public Safety Dispatcher Psychological Assessment Resource Document © December 1997	\$5.00
	Appendices; framework for dispatcher assessment; job performance concerns; nature of public safety dispatcher work; overview of psychological research; implications, score profiles and norms, suitability ratings, validity evidence.	

56	POST Reading and Writing Test Validation Research © November 1994	\$10.00
	Analysis and results: alternative test batteries, comparisons with other research, differential prediction analysis, field training and FTO ratings, moderator analysis, prediction of academy and instructor ratings, sample characteristics, utility, validity evidence; appendices; methods: criteria, predictors, research design; summary and conclusions.	
47	POSTScripts Newsletter © Bi-Monthly. Current issue only.	\$1.00
	Current programs and services.	
	The current issue and some back issues are available fulltext at: http://www.post.ca.gov/bulletin/postscripts/	
80	POST Symposium on Law Enforcement Training Issues Report : Summary of Proceedings	\$3.00
	September 1991	
	Panelist presentations and recommendations, speaker remarks, summary of proceedings.	
66	POST Symposium on Law Enforcement Training Issues II: Summary of Proceedings © September 1992	\$6.30
	Agenda, cultural awareness recommendations, first level supervision and supervisory accountability, use of force excerpts.	
	POST Symposium on Recruitment : Summary of Proceedings © June 1989	\$4.00
67	Presentation summaries: changing workforce values, multicultural workforce, recruitment needs, strategic human resources, survey results; program and recommendations.	
	Property & Evidence Management Guide, Law Enforcement	
50	Psychological Screening Manual © December 1984	\$6.20
	Assessment procedures, commonly used POST emotional stability standards, research requirements for psychological screening, review of previous results suggested procedures.	
51	Public Safety Dispatcher Job Analysis : Executive Summary © 1991	\$2.20
	Job task analysis summary, key skills (KSAT) analysis, methodology and conclusion.	
52	Public Safety Dispatcher Job Analysis Component 1 : Job Task Analysis © 1990	\$25.20
	Administration; analysis of results: complaints, equipment, field communications, incidents, job activity "time spent" ratings, mutual aid, referral, resource materials, systems, tasks; appendices; characteristics, objectives of the job task analysis; types, sources of job information and methods of collection; study population; survey development, sample.	

53	Public Safety Dispatcher Job Analysis Component 2 : Analysis of Job Requirements © March 1991	\$11.70
	Analysis and results: ability and trait requirements, core skills and knowledge; appendices; method: procedure and study design.	
54	Public Safety Dispatcher Job Analysis Component 3 : KSAT Linkage Analysis © 1991	\$9.30
	Analysis and results: key skills (summary of linkage ratings); appendices; method: rating instrument and protocol development, task clusters.	
	Public Safety Dispatcher Psychological Assessment Resource Document	
	Reading and Writing Test Validation Research	
(<u>top</u>)	Records Management Guide, Law Enforcement	
58	Reserve Officer Utilization Survey : Summary Report © 1995	\$3.40
	Methodology; survey data: operations, personnel, reserve administration, training; survey instrument; survey return rate.	
77	Review of Work Site Health and Fitness Programs : Clearinghouse Report 1 © December 1995	\$6.00
	In-service physical fitness programs; literature review; review of statutory and case law; fitness promotion reference list; appendices.	
344	School Resource Officer Standardized Core Course Curricula © May 2001	\$7.80
	Content recommendations and resources for the core training of school resource officers.	
	Sexual Assault Investigation, Guidelines for_	
60	Sexual Harassment in the Workplace Guidelines and Curriculum © September 1994	\$6.30
	Appendices, case synopsis overview, roles and responsibilities in preventing sexual harassment, sample policy.	
61	Sexual Orientation Training Course for Law Enforcement © October 1992	\$1.30
	Background, community resources, contacts with the police, diversity and demographics, guidelines for supervisors, legal issues and stereotypes.	
	Stalking Cases, Guidelines for Law Enforcement Response to	

144	Strategic Plan © July 2002	\$2.60
	Activities, goals, objectives, priorities.	
	Student Safety in Certified Courses, Guidelines for_	
(top)	Sudden Death of an Infant, Guidelines for Law Enforcement's Response to the	
65	Supervisor Development Program and Guide © 1996	\$7.90
	Custodial supervision, dispatch supervision, documentation process, general supervision, implementation issues, investigative supervision, patrol supervision, records supervision, responsibilities of the trainer, responsibilities of other program personnel, role of the trainer, selection and responsibilities of the program coordinator, selection and training of the trainer, sample mission statement, traffic supervision.	
	Symposium on Law Enforcement Training Issues Report : Summary of Proceedings	
	Symposium on Law Enforcement Training Issues II: Summary of Proceedings	
	Symposium on Recruitment : Summary of Proceedings	
347	Training Specifications for the Investigation and Trial Preparation Course © November 2001	\$3.30
	Instructional goals, required learning objectives, instructional activities, tests and minimum hourly requirements. Effective January 2002.	
342	Training and Testing Specifications for Peace Officer Basic Courses © July 2002	\$13.00
	Learning needs, learning objectives, instructional activities, test descriptions, and instructional standards that comprise required content of Regular Basic Course, Regular Basic Course - Modular Format (PC832, reserve levels III, II, and I), Specialized Investigators' Basic Course, and Requalification Course. Subject areas include: ethics, laws of arrest, cultural diversity/discrimination, domestic violence, first aid and CPR, use of force, lifetime fitness.	
69	Training Specifications for the Public Safety Dispatchers' Basic Course © January 1999	\$3.20
	Child abuse; community policing; criminal justice system; critical incidents; cultural diversity; domestic violence; elder and dependent adult abuse; gang awareness; hate crimes; introduction to law; law enforcement telecommunications; missing persons; overview of emergency medical services; professional orientation; radio technology and procedures; resource and referral services; sexual harassment; stress management; telephone technology and procedure.	
(top)	Vehicle Pursuit Guidelines, California Law Enforcement Penal Code Section 13519.8	

	Vehicle Pursuit Guidelines Training Syllabus, California Law Enforcement. Penal Code Section 13519.8	
	Video Catalog	
	Vision of Excellence. Assembly Concurrent Resolution 58 Study Committee. Report to the California Legislature	
	Voluntary Basic Course Instructor Certification Program. Guidelines and Curriculum for the_	
33	Voluntary K-9 Team Guidelines © October 1995	\$2.30
	Definition of terms; evaluation forms: apprehension, handler protection, narcotics search, obedience, searches; K-9 team testing scenarios; K-9 team evaluators' course.	
76	Work Schedule Survey (Patrol/Traffic/Investigation/Dispatch) ⊚ 1993	\$10.80
	Analysis of responses by job unit; appendices: summary listings, (survey instrument), overview of survey responses (by agency type, size and location).	
(top)	Work Site Health and Fitness Programs, Review of. Clearinghouse Report 1	

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